

# Important information

## 2016 NZQA entries and results



### Te Kura Provider Code 498

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#### Service Level Agreement (SLA)

The Service Level Agreement between your school and Te Aho o Te Kura Pounamu (Te Kura) outlines your responsibilities for entering 'secondary dual' students for NCEA.

It is important that the Principal, Principal's Nominee (PN) and Te Kura Coordinator at your school each have a copy of this document and be thoroughly familiar with its contents.

You can access the 2016 SLA here:

<http://www.tekura.school.nz/information-for-schools/service-level-agreement>

#### List of achievement and unit standards

The list of achievement and unit standards offered by Te Kura in 2016 identifies all standards with their version numbers that could possibly be assessed for each course.

This list is provided to help Principal Nominees make correct NCEA entries for externally assessed standards.

#### Externally assessed standards

- Your Te Kura coordinator should help the student identify which externally assessed standards they wish to enter.
- Encourage the student to discuss which externally assessed standards they should sit with their Te Kura subject teacher.
- Your PN must be informed about the selection of externally assessed standards so entries can be made.
- All entries for external assessment must be submitted to NZQA with our **provider code 498**.

#### Internally assessed results

- Results for internally assessed standards are **only** available through TES (Te Kura Enrolment System).
- Passwords to access TES are only available to you as Principal's Nominee and your school's Te Kura Coordinator. If you have any issues accessing TES, contact Te Kura's Enrolments Team on 0800 659 988 Option 1 or email [enrolment@tekura.school.nz](mailto:enrolment@tekura.school.nz).
- Please check these results against your records and contact the subject teacher immediately if you find any anomalies.

- It is your responsibility to report these results to NZQA with their correct version and our **provider code 498**.
- Additional unit standards may be offered to selected students for a variety of reasons.

### **If you are an alternative education provider, activity centre, teen parent unit or provider without NCEA consent to assess**

Report the students' results to your home school/reporting school so they can be reported to NZQA.

### **If you are a home school/reporting school**

Ensure the alternative education provider, activity centre, teen parent unit or provider without NCEA consent to assess supplies you with their students' results to submit to NZQA.

Remember all Te Kura results must be submitted to NZQA with our **provider code 498**.

### **Versions**

The version number for some internally assessed standards may not be the latest, but is the current version being offered by Te Kura. Ensure the version number you enter is the same as appears in TES.

### **Course endorsement**

In order for potential course endorsement to be awarded by NZQA, all entries must be made using a consistent 'secondary course number' and 'secondary course name'. This means the results from the same course can be grouped for consideration for a course endorsement.

You can use your own criteria or our course code in the 'secondary course number' field (e.g. AC1000) and our description for the course in the 'secondary course name' field (e.g. Accounting). As long as you are consistent, the students' results will all be grouped together under one course with NZQA.

### **Literacy and numeracy keys**

Use this information to identify the standards that contribute to NCEA Level 1 literacy and numeracy, as well the standards that contribute to UE literacy and numeracy.

### **NCEA literacy and numeracy key**

Code	Translation
la	literacy achievement standard
na	numeracy achievement standard
lna	literacy & numeracy achievement standard
lu	literacy unit standard
nu	numeracy unit standard

## University Entrance literacy and numeracy key

Code	Translation
UEna	UE numeracy achievement standard
UEnu	UE numeracy unit standard
UElwa	UE literacy writing achievement standard
UElra	UE literacy reading achievement standard
UElwra	UE literacy writing & reading achievement standard
UEnlra	UE numeracy & literacy reading achievement standard
UEnlwa	UE numeracy & literacy writing achievement standard

## Contacts

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