STAR Whangarei & Northland Region

**Region wide**

For Star Courses and Comprehensive First Aid courses in the Whangarei and Northland region, contact Matthew Smith at 04 474 5226, 0800 65 99 88 xtn 8572, or [Matthew.Smith2@tekura.school.nz](mailto:Matthew.Smith2@tekura.school.nz).

**Red Cross**

Te Kura provides for secondary students to attend Comprehensive First Aid Courses throughout the country. The Red Cross has training rooms throughout the country, and offers courses many times a month, and because of this we do not list each individual course. Courses are available in Whangarei, Kerikeri, Kaikohe and Kaitaia.

**Unit Standards**:

Level 1: 6402 – Provide resuscitation (1 credit)

Level 2: 6401 – Provide First Aid (1 credit)

Level 3: 6400 – Manage first aid in emergency situations (2 credits)

## Hillary Outdoors

Our annual residential camp for North Island students at Hillary Outdoors Tongariro. The dates for this are: Sunday 28 May- Friday 2 June 2017. Applications are now open and close on **Friday 21 April 2017** and the application form with further info can be found on our website at: <http://www.tekura.school.nz/subjects-and-courses/gateway-star/>

## NorthTec

### Barista Level 2 or 3

**About**:

This course is for those students wishing to enter the hospitality industry and who are interested in working in the area of producing coffees. This course is offered at level 2 or three

**Unit Standards**:

Level 2: 17285 – Demonstrate knowledge of espresso coffee equipment and recipes – Level 2, 4 Credits

17286 – Prepare and present pressed coffee for service – Level 2, 2 Credits

17287 – Prepare and present filtered coffee for service – Level 2, 2 Credits

Level 3: 17288 – Prepare and present espresso beverages for service – Level 3, 5 Credits)

17284 – Demonstrate knowledge of coffee heritage, production and culture – Level 3, 5 Credits

**Dates:**

9, 10, 16, 17 May

30, 31 May, 6, 7 June

20, 21, 27, 28 June

**Location:**

Hospitality Building, Raumanga Campus, Whangarei

### Food and Beverage Schools 1

**About:**

This course covers L2 unit standards about preparing and serving hot and cold non-alcoholic drinks, clearing tables for service, basic table setting and maintaining personal presentation and greeting customers in a commercial environment

**Unit Standards:**

14425 - Prepare and serve hot and cold non-alcoholic drinks in a commercial hospitality environment (Level 2, 2 Credits)

14434 - Prepare and clear areas for table service in a commercial hospitality environment (Level 2, 3 Credits

14436 - Provide table service in a commercial hospitality environment (level 2, 4 Credits)

14462 - Maintain personal presentation and greet customers in the hospitality industry (Level 2, 2 Credits)

Dates:

Term 2 - 22, 23, 29, 30 May + two services 31 May, 26 June

Term 3 - 14, 15, 21, 22 Aug + two services 30 Aug, 6 Sept

### Food Safety

**About:**

This course is for students wishing to work in a food business. They will gain a basic understanding of practices that result in safe food including prevention of cross-contamination and safe food storage.

**Unit Standard:**

167 – Practice food safety methods in a food business – Level 2, 4 Credits

**Dates**:

4th and 11th May

### Hot and Cold Deserts

**About**:

Students will learn to prepare, cook, produce and present basic hot and cold dessert items.

**Unit Standards:**

13310 - Prepare basic hot and cold dessert items in a commercial kitchen (Level 3, 5 Credits)

**Dates**:

18, 19, 25, 26 May

### Schools Cookery 2

**About**:

Students will learn to:

* Practice food safety methods in a food business
* Handle & maintain knives in a commercial kitchen
* Cook food items by grilling
* Prepare & present salads for service

**Unit standards**:

167 - Practice food safety methods in a food business (Level 2, 4 Credits)

13285 - Handle & maintain knives in a commercial kitchen (Level 2, 2 Credits)

13276 - Cook food items by grilling (Level 2, 2 Credits)

13283 - Prepare & present salads for service (Level 2, 2 Credits)

**Dates**:

24, 25, 31 August, 1, 7 September

### Schools Cookery 4

**About**:

Students will learn to:

* Cook food items by frying
* Cook food items by roasting
* Prepare fruit and vegetable cuts

**Unit** **Standards**:

13271 - Cook food items by frying (Level 2, 2 Credits)

13278 - Cook food items by roasting (Level 2, 2 Credits)

13280 - Prepare fruit and vegetable cuts (Level 2, 2 Credits)

13281 - Prepare and present basic sandwiches for service (Level 2, 2 Credits)

**Dates:**

14, 15, 21, 22, 28 September

### Basic Meat

**About:**

Students will learn to prepare, cook basic meat dishes

**Unit Standards:**

13288 **–** Prepare and cook basic meat dishes in a commercial kitchen (Level 3, 8 credits)

**Dates**:

22, 23, 29, 30 June

### Basic Pasta

**About:**

This course is for students who intend to work in a commercial kitchen who have an understanding of preparation practices and basic cooking techniques.

**Unit Standards:**

13316 **–** Prepare and cook basic pasta dishes in a commercial kitchen (Level 3, 3 credits)

**Dates**:

8th, 15th June

## The Learning Place

The Learning Place is an organization based in Dunedin and hold courses throughout the country. Besides the courses and dates listed, The Learning Place hold courses on request and has a minimum of 14 students for each course to run. The Learning Place offers a broad variety of courses on a variety of subjects, including Coaching, Life Skills, Health and Safety, customer Service, Employment Skills, Leadership, Hospitality, Office Management, Security and Media.

### Event Management

**About:**

This exciting three- day course requires students to work in a hands on environment, organizing a small recreation event. Students work in teams to plan an event, working with a small budget they organize the event from its initial concept, through to menus, equipment and hosting. The culmination of the course is students hosting, friends, family and invited guests.

**Unit Standards:**

9681 – Contribute in a group or team which has an objective (Level 3, 3 Credits)

4864 – Demonstrate knowledge of recreation needs of target groups (Level 3, 4 Credits)

21414 – Plan and run a recreation activity (Level 3, 4 Credits)

**Dates:**

21st June-23rd June

**Location**:

Northland Cricket Association

### Advanced Customer Service

**About**:

This intensive three day course is perfect for students who aspire to a career in customer service or retail. Made up of eleven Level Three credits, this course covers communication processes, active listening, and retail and distribution skills through tutor led delivery and an individual student project.

**Unit Standards:**

11815 – Answer customer enquiries on the telephone in a wide range of contexts – Level 3, 3 Credits

11818 – Demonstrate and apply product and/or service knowledge – Level 3, 2 Credits)

11831 – Apply Skills and qualities of a salesperson in a retail or distribution environment – Level 3, 6 Credits

**Dates**:

21st-23rd June

**Location**:

TBC

### Barista

**About**:

An introduction to foundation barista skills and the history of coffee, in this course students will learn how to use a commercial espresso machine and standard industry techniques.

**Unit Standards:**

17284 – Demonstrate Knowledge of coffee origin and production (Level 3, 3 Credits)

17285 – Demonstrate Knowledge of commercial espresso equipment and prepare espresso beverages under supervision (Level 2, 4 Credits)

**Dates**:

29th-30th June

Location:

TBC

## Gold Star Training

Gold Star Training holds courses on request, and can be held at Salvation Army venues throughout Northland, or other venues. Regional team leaders will be notified when Gold Star Training is holding a course in the area for other schools or at another venue with spaces for Te Kura students.

**Customer Service**

**About:**

This 2 day highly interactive and engaging course will provide students with fundamental customer service skills and knowledge. Students will learn; how to communicate with customers in a professional and courteous manner, develop some key sales techniques on the telephone as well as face-to-face and learn sales legislation that all Sales Professionals should know.

**Unit Standards:**

57 – Provide Customer Service (level 2, 2 Credits)

11938 – Assist customers to select goods and/or services (Level 2, 5 Credits)

56 – Attend to customer enquiries face-to-face and on the telephone (Level 1, 2 Credits)

**Duration**:

2 Days

**Communication & Confidence**

**About**:

Students are given the opportunity to overcome shyness and build confidence with this challenging and highly engaging course. Students will learn the communication process theory and how to identify and evaluate communication barriers encountered from their own life experiences. The ultimate communication skill that everyone needs is ‘active listening skills’, students will be assessed on their listening ability in two different contexts. There is also a fun and interactive group activity where they will learn the benefits of team work and working together to achieve a common goal. To finish off this three day event, students are given a chance to shine as they plan, prepare and deliver two small presentations on a topic of their choice which helps build self-confidence and puts their communication skills to the test.

**Unit Standards:**

9694 – Demonstrate and apply knowledge of communications process theory (Level 3, 5 Credits)

9681 – Contribute in a group/team which has an objective (Level 3, 3 Credits)

11097 – Listen actively to gain information in an interactive situation (Level 3, 3 Credits)

1307 – Speak to a known audience in a predictable situation (Level 3, 3 Credits)

**Duration:**

3 Days

**Dates**:

22nd-23rd August - Whangarei

5th-7th September - Kaitaia

## International Travel College

### Whangarei Flight Attending

**About**:

This on-board experience will take part in our fantastic airport training facility which is located at both campuses. Students will participate in various fun activities during the action packed two days which will help them explore the reality of the role and responsibility that comes with being a cabin crew member.

**Unit Standard**:

23755 – Identify and self-evaluate the demands of a specific role in a tourism workplace (Level 3, 3 Credits)

**Date**:

1st &2nd August

7th & 8th of August

**Times**:

9.30am – 3.30pm

**Other** **Info**:

Professional Attire required. No jeans, etc.

**Location:**

NorthTec Raumanga Campus

### Whangarei Travel Short Course

**About**:

Four days with an opportunity to learn essential and basic communication skills for the travel and tourism industry. Students learn about various cultures and gain valuable customer service techniques on their journey with the ITC

**Unit Standard**:

23758 – Demonstrate knowledge of communication & customer service theory in a tourism workplace (Level 3, 4 Credits)

18226 – Demonstrate cross-cultural communication for the tourism and travel industry (Level 3, 3 Credits)

18227 Demonstrate knowledge of support mechanisms for customers with specific needs (Level 3, 2 Credits

**Dates**:

18th, 19th, 25th, 26th May

**Times:**

9.30am – 3.30pm

**Other Info**:

Professional Attire required. No jeans, etc.

**Location**:

NorthTec Raumanga Campus

### Paihia Adventure Short Course

**About**:

This amazing practical course will fill students with confidence and increase their public speaking abilities with an interactive assessment. Each student learns the safety aspect of working in the Adventure Tourism industry while learning their own creative safety briefing. Students will get to go on their own adventure with the ITC and Flying Kiwi Parasail

**Unit Standard:**

1312 – Give oral instructions in the workplace (Level 3, 3 Credits)

**Dates**:

13th & 14th of June

**Other Info**:

Students are to wear warm smart casual with comfortable shoes

**Location**:

Waitangi Treaty Grounds, 1 Tau Henare Drive, Waitangi, Bay of Islands

### Paihia Tourism Short Course

**About:**

The aim of this course is to offer students hands on experience of thetourism industry and allow them to experience four very different areas of tourism, including an understanding of the variety of roles within these sites. The tourism industry site visits may include: cultural tourism, tour operator, hotel, backpackers and adventure site visits.

**Unit Standard:**

23769 – Demonstrate knowledge of the sales function within a tourism workplace (Level 3, 3 Credits)

**Dates**:

5th & 6th September

**Times:**

9.30am – 3.30pm

**Other Info**:

Professional Attire required. No jeans, etc.

**Location**:

Waitangi Treaty Grounds, 1 Tau Henare Drive, Waitangi, Bay of Islands

### Paihia Tour Guiding & Leadership

**About:**

This course is designed to give students an opportunity to work directly with a leading tour bus company. Students will learn more about the opportunities within this sector of the tourism industry and develop their public speaking ability.

**Unit Standards:**

1307 – Speak to a known audience in a predictable situation (Level 3, 3 Credits)

**Dates**:

9th & 10th of August

**Times:**

9.30am – 3.30pm

**Other Info**:

Professional Attire required. No jeans, etc.

**Location**:

Waitangi Treaty Grounds, 1 Tau Henare Drive, Waitangi, Bay of Islands

## The Salvation Army Education & Employment

The Salvation Army Education & Employment hold the following courses on request. They are located in Whangarei, but can also hold courses in Kaitaia.

### Driver Training Programme

**About:**

A basic Learner Licence STAR course aimed at students interested in learning to drive and gaining their Learner’s Licence. It consists of online content, classroom based learning and out of the classroom activities, and advertised as a fun and enjoyable approached to learning the basic of driving and preparing for the learner license theory test. This course will include a sitting of the learner license test.

**Outcome:**

3462 – Demonstrate knowledge of Traffic law for the purpose of safe driving (Level 2, 3 Credits)

17676 – Carry out a pre-drive vehicle check on a light motor vehicle, and start and shut down the vehicle (Level 2, 3 Credits)

17563 – Demonstrate Knowledge of the NZ Graduated Driver Licensing System (Level 2, 3 Credits

**Duration**:

Three Days

**Requirements:**

Students must be at least 16 years old to register

### Introductory Forklift

**About**:

This is a basic course on forklift operation and occupational health and safety. This course covers practical skills and pre-use inspection of forklifts.

**Unit** **Standard**:

10851 – Demonstrate knowledge and skills for driving a forklift on a road for Endorsement (Level 3, 7 Credits)

Students are also issued an operators certificate for Forklifts.

### Forklift ‘F’ Endorsement

**About**:

A training course aimed at students seeking to gain their F endorsement on their driving licence.

**Unit** **Standard**:

10851 – Demonstrate knowledge and skills for driving a forklift on a road for endorsement F (forklifts) (Level 3, 2 Credits)

Students are also issued an operators certificate for Forklifts.

**Requirements**:

Students must have a Class 1 full licence to sit this course