STAR Course

Travel Payment Form

All payments will be made by Direct Credit

# Payee Details

Name of person to be paid

Email Address (for remittance notice)

Bank Account Details: *For new payees: Please attach a verified bank deposit slip or snip of your internet banking account name and number. Writing the Account name and number on this form, is no longer acceptable*

# Student Details

Student Name ID no. Home Address

Course Name Course Provider

Dates of Attendance ( list all dates)

# Payment amount

Payment is for one *student return trip per day of the course*.

Public Transport (Bus or Train only): Work out the amount it will cost by public transport per day return:

Fare price per day :

$ (You must attach copies of the tickets or invoice, as proof)

Private Car: please write the daily number of kms for *one student return trip*

# Declaration

 kms (the mileage rate is calculated at 30c per km)

*I agree that in the case of non attendance at a Te Kura funded event any payment Received in advance for transport will be refunded to Te Kura or used for*

*Transport on the next STAR course occurrence*

Signed by Claimant Date

Cost Centre L53000 24210 12104

**Te Kura use only**

Total cost

to be paid:$

**Return to: Your regions Secondary Tertiary Advisor or ytt@tekura.school.nz**