# **Distance STAR Catalogue 2025**

This STAR course catalogue has a list of offerings that are available via **Distance** (Online, PDF or Paper-based).

All courses are fully funded by the Youth Transitions Team. To be eligible to enrol, students <u>MUST</u> be enrolled with Te Kura as a Full-Time student or a Young Adult doing 3 or more Te Kura subjects. Students must also continue to engage with their Te Kura learning while enrolled in a STAR course.

Students can enrol in **2 STAR courses** each year. Please note that all courses are subject to availability and dates will be updated throughout the year. Some courses may have certain requirements for you to enrol such as needed equipment, practical components, a workplace, living in New Zealand etc. **This catalogue was last updated on** *Thursday* 3<sup>rd</sup> July – 10:30am

To find out more about a Distance course that you are interested in and possibly enrol, please contact your local Coordinator listed below:

- Northern (<u>Te Tai Tokerau</u> and <u>Tamaki Makaurau</u>) Natalie Jones <u>Natalie.Jones@tekura.school.nz</u>
- Central North (<u>Te Kāhui Hauāuru</u> & <u>Te Kāhui Rāwhiti</u>) and Te Aka Taumatua Ces Lowe
  <u>Ces.Lowe@tekura.school.nz</u>
- <u>Central South</u> and Overseas Lisa Usoali'i-Jansen Lisa.Usoalii-Jansen@tekura.school.nz
- <u>South Island</u> Seth Smith <u>seth.smith@tekura.school.nz</u>

For all *Tertiary Link* queries and enrolments, please contact the nominated Coordinator below:

- Automotive | Agriculture & Horticulture | Equine Ces Lowe Ces.Lowe@tekura.school.nz
- Animal Care | Health Wellbeing | Sport & Exercise | Tourism Seth Smith seth.smith@tekura.school.nz
- Aviation | Early Childhood Lisa Usoalii-Jansen Lisa.Usoalii-Jansen@tekura.school.nz

For all *Gateway* queries and enrolments, please contact Gateway Coordinator **Ruth Church** <u>Ruth.Church@tekura.school.nz</u>

# Contents

Advanced Customer Services4
Apply Safe Work Practices
Babysitting4
Back Injury Prevention5
Barbering Theory
Beauty Therapy Theory5
Business Communication 1015
Business Communication Basics6
Business Communication Kickstarter 6
Business Skills
Chef's Starter Kete
Chemical Safety at Work7
Customer Care Champions
Discomfort, Pain and Injury (DPI)8
Drug and Alcohol Management
Espresso Basics (Level 2)
Espresso Intermediate (Level 3)8
Fashion9
Food Safe, Service Smart
Hairdressing Theory
Health & Safety in Work9
Hearing Conversation
Hospitality Skills Essentials (Level 2)10
Hospitality Skills Essentials (Level 3)10
In Work Skills11
Learner Licence

Maritime VHF Operator's Certificate (MVOC)11
Money Basics12
Responsible Mixology12
Retail Ready12
Retail Skills 10113
Risk Assessment
Safe in Work13
Savvy for Life
Smart About Money14
Success in Café Service14
Success in Retail14
Supporting & Leading15
Understand Customer Service15
University Courses15
Uni Ready15
Wellbeing Basics16
Wellbeing for Life
Workplace Health and Safety Culture and Practices16
Workplace Health and Safety Requirements16
Agriculture & Horticulture
Animal Care17
Automotive
Aviation18
Early Childhood19
Equine19
Health & Wellbeing19
Tourism
Sport and Exercise

# **Available Distance Courses**

# **Advanced Customer Services**

Industry Training Solutions (ITS)

Learning the skills required to be successful in retail are only a couple of things that this course offers. You will learn about the importance of product knowledge and effective communication skills. Also delves into the world of theft and fraud and the effect that can have on the workplace.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>11818</b> (Level 3 – Credits 4)	Year 11 and above
Paper-		<b>11831</b> (Level 3 – Credits 6)	
Based	8-week timeframe	<b>376</b> (Level 3 – Credits 2)	Must complete practical
			component within a workplace
			or volunteer work

# Apply Safe Work Practices

Vertical Horizons

This course provides essential information about health and safety legislation, the rights and responsibilities of duty holders, and risk management requirements in the workplace.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	<b>17593</b> (Level 2 – Credits 4)	Year 11 and above

# Babysitting

#### Whanau Awhina Plunket

This course is presented using videos, quizzes and activities which are fun as well as informative. You will learn about the role of the babysitter, including the expectations of the families you are working for ages and stages of children from birth to school age, their basic needs and their care; Professional behaviour, including your presentation; How to engage with children of different ages, including activities for each age group and behavioural information; Safety, including emergency situations, keeping yourself and the children safe, and basic first aid and How to get a babysitting job.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	Not available	Year 10 and above
	4-week timeframe		Contact <b>Lisa U-J</b> <u>Lisa.Usoalii-</u>
			Jansen@tekura.school.nz
			to enrol

# **Back Injury Prevention**

#### Vertical Horizons

The purpose of this course is to provide a sound understanding of the causes of back injury and methods to prevent back injury in the workplace.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	<b>17592</b> (Level 3 – Credits 4)	Year 11 and above

# Barbering Theory HITO

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>10645</b> (Level 3 – Credits 3)	Year 11 and above
Paper-	Due in Neveneber	<b>28018</b> (Level 3 – Credits 4)	
Based	Due in November		

# **Beauty Therapy Theory**

ΗΙΤΟ

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>27644</b> (Level 3 – Credits 4)	Year 11 and above
Paper-	Due in Nevember	<b>27645</b> (Level 3 – Credits 6)	
Based	Due in November		

# **Business Communication 101**

#### Industry Training Solutions (ITS)

Develop the ability to write internal communication and external correspondence, as well as a short report for a workplace. Learners will be able to write business correspondence to convey complex ideas and/or information. You will also learn the art and be able to write minutes for a formal meeting for a workplace.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>11095</b> (Level 3 – Credits 3)	Year 11 and above
Paper-	0 woold time of the mo	<b>1296</b> (Level 3 – Credits 3)	Must semplete prestigal
Based	8-week time frame	<b>3494</b> (Level 3 – Credits 3)	Must complete practical
			component within a workplace or volunteer work

# **Business Communication Basics**

#### Industry Training Solutions (ITS)

Develop the ability to write internal communication and external correspondence, as well as a short report for a workplace. Learners will be able to give information to clients and respond to enquiries and identify the purpose of graphics in communication; and communicate using graphics.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>3488</b> (Level 2 – Credits 3)	Year 11 and above
Paper-	8-week timeframe	<b>3492</b> (Level 2 – Credits 3)	Must complete practical
Based	o-week linename	<b>1280</b> (Level 2 – Credits 2)	component within a workplace
			or volunteer work

#### Business Communication Kickstarter Industry Training Solutions (ITS)

Communicate with a diverse range of people in a workplace environment. You will become a more confident person in leading a presentation with an audience in a workplace situation. Learn about the importance of communication with diverse people from different cultures.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>1304</b> (Level 3 – Credits 2)	Year 11 and above
Paper-	8-week timeframe	<b>1307</b> (Level 3 – Credits 3)	Must complete practical
Based		<b>1296</b> (Level 3 – Credits 3)	component within a workplace
			or volunteer work

# **Business Skills**

#### The GET Group

Get a taste of business by understanding organisational requirements and mastering team leadership like a pro!

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>27557</b> (Level 3 – Credits 3)	Year 11 and above
Paper-		<b>30911</b> (Level 3 – Credits 3)	Regular check-ins with The GET
Based		<b>27563</b> (Level 3 – Credits 4)	Group

# Chef's Starter Kete

#### Industry Training Solutions (ITS)

A great introduction for anyone who wants a career in the kitchen. Gain an understanding of the culinary products and terms used in the industry. Learn about the safe food practices required for all food handlers, which is a requirement under the Food Act 2014.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>18497</b> (Level 3 – Credits 8)	Year 11 and above
Paper-		<b>168</b> (Level 3 – Credits 4)	
Based	8-week timeframe		

# **Chemical Safety at Work**

#### Vertical Horizons

The course is designed to train an individual to identify the health and safety risks of the chemicals at work, and the controls designed to minimise your exposure to these risks.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	31292 (Level 3 – Credits 2)	Year 11 and above

## **Customer Care Champions**

#### Industry Training Solutions (ITS)

You'll gain valuable techniques for interacting with customers in a service delivery context, enhancing their experience and fostering loyalty. Learn how to communicate effectively, address customer needs, and handle inquiries with confidence.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>11971</b> (Level 2 – Credits 3)	Year 11 and above
Paper- Based	8-week timeframe	<b>28145</b> (Level 2 – Credits 2)	Must complete practical component within a workplace or volunteer work

# Discomfort, Pain and Injury (DPI)

#### Vertical Horizons

This course is designed to provide trainees with an understanding of the contributory causes of DPI and the factors that need to be considered when preventing and managing DPI in the workplace.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	17591 (Level 3 – Credits 8)	Year 11 and above

# **Drug and Alcohol Management**

#### Vertical Horizons

This course will provide an understanding of drug classifications, offences and penalties under the Misuse of Drugs Act 1975, as well as strategies for dealing with drug and alcohol related problems within an organisation.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	<b>22316</b> (Level 3 – Credits 4)	Year 11 and above

# Espresso Basics (Level 2)

#### The GET Group

Learn the basics of espresso, filter and pressed coffee and get ready for the workplace.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	17286 (Level 2 – Credits 2)	Year 11 and above
Paper- Based		<b>17287</b> (Level 2 – Credits 2) <b>17285</b> (Level 2 – Credits 4)	Access to an Espresso Coffee
			Machine
			Regular check-ins with The GET
			Group

# **Espresso Intermediate (Level 3)**

#### The GET Group

Level up your coffee game and unleash your inner barista.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	17284 (Level 3 – Credits 3)	Year 11 and above
Paper- Based		<b>17288</b> (Level 3 – Credits 5)	Access to an Espresso Coffee Machine
			Regular check-ins with The GET Group

#### Fashion Southern Institute of Technology

**4838** – Demonstrate knowledge of clothing materials in the clothing industry

**16837** – Prepare for and produce fashion drawings

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced Due 28 November	<b>4838</b> (Level 2 – Credits 3) <b>16837</b> (Level 2 – Credits 3)	Year 11 and above Enrol into one unit standard at a time

# Food Safe, Service Smart

#### Industry Training Solutions (ITS)

Safe food served with great service provides an exceptional customer experience. A perfect package for anyone that wants to start working in hospitality. Understand the importance of food safety and learn key formative skills you need to start your new career!

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or Paper- Based	Self-paced 8-week time frame	<b>167</b> (Level 2 – Credits 4) <b>14425</b> (Level 2 – Credits 5) <b>14434</b> (Level 2 – Credits 3) <b>57</b> (Level 2 – Credits 2)	Year 11 and above Must complete practical component within a workplace or volunteer work

# Hairdressing Theory HITO

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>2891</b> (Level 2 – Credits 5)	Year 11 and above
Paper-	Due in Neuensken	25439 (Level 2 – Credits 2)	
Based	Due in November		

### Health & Safety in Work The GET Group

Health and safety is an integral part of any induction process in the workplace, so get industry qualified with this great short course. Your employer will love you for it!

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>497</b> (Level 1 – Credits 3)	Year 11 and above
Paper- Based		<b>30265</b> (Level 3 – Credits 8) <b>19522</b> (Level 3 – Credits 3)	Regular check-ins with The GET Group

# **Hearing Conversation**

#### Vertical Horizons

The purpose of this course is to develop your understanding of factors that can damage hearing and ways to protect hearing in the workplace.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	<b>17594</b> (Level 3 – Credits 3)	Year 11 and above

# Hospitality Skills Essentials (Level 2)

#### Industry Training Solutions (ITS)

A fantastic entry-level course covering the essentials needed to work in a safe environment (both Front of House and Back of House) and the importance of product knowledge and information. Workplace safety is everyone's responsibility – from preparing the food correctly, to following policies and procedures, to identifying any potential hazards.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	20666 (Level 2 – Credits 2)	Year 11 and above
Paper-		14466 (Level 2- Credits 2)	
Based	8-week time frame	<b>28301</b> (Level 2 – Credits 5)	

# Hospitality Skills Essentials (Level 3)

Industry Training Solutions (ITS)

Essential transferable skills for anyone currently working in hospo and wanting to upskill their knowledge or branch out with a career change into hospitality. This course enables you to learn the important information required to be a hospitality superstar, from correct kitchen practices, the history of coffee and responsible service of alcohol.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>168</b> (Level 3 – Credits 4)	Year 11 and above
Paper-	O	<b>17284</b> (Level 3 – Credits 3)	
Based	8-week time frame	<b>4645</b> (Level 3 – Credits 2)	

#### In Work Skills Industry Training Solutions (ITS)

Communicate and collaborate in a team, provide feedback and understand aspects of sleep management. Work as a team to become a better listener and communicator, and gain skills to be a great leader. Understand how to give feedback to people you work with, communicate, and collaborate in a team and understand why a good night's sleep is important.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	9705 (Level 3 – Credits 3)	Year 11 and above
Paper- Based	8-week time frame	<b>11097</b> (Level 3 – Credits 3) <b>9681</b> (Level 3 – Credits 3) <b>21337</b> (Level 3 – Credits 2)	Must complete practical component within a workplace or volunteer work

## Learner Licence DriverED

This course has 4 Online Learner Licence Sessions which can be completed at any time and as many times as you like until you are confident enough to book in for your Learner Licence test. These online sessions are self-paced and taught using online lessons. During this time, you will have unlimited access to online Learner Licence Practice Tests.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	Not available	16 years old and above

# Maritime VHF Operator's Certificate (MVOC) Coastguard

Under the Radiocommunications Act 1989, it is a legal requirement that anyone wishing to operate a marine VHF radio holds the appropriate operator's certificate. For operators of marine VHF radios, the minimum legal operator certification is the Maritime VHF Operator's Certificate (MVOC). This MVOC course syllabus is aligned with that specified by Radio Spectrum Management (RSM) as being required for this certificate. RSM is the government agency responsible for managing the radio spectrum in New Zealand.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	<b>19491</b> (Level 3 – Credits 3)	Year11 and above
	15-week time frame		

# **Money Basics**

#### The GET Group

Learn the risks and develop the skills to manage your money and master your emotions during stressful situations.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>28088</b> (Level 1 – Credits 3)	Year 11 and above
Paper-		<b>28089</b> (Level 1 – Credits 3)	Describer the share with The OFT
Based		<b>29558</b> (Level 1 – Credits 3)	Regular check-ins with The GET
		<b>12348</b> (Level 1 – Credits 2)	Group

# Responsible Mixology

#### Industry Training Solutions (ITS)

A taster for anyone wanting to work in the hospitality industry. Learn knowledge of alcoholic and non-alcoholic beverages and how these are presented in the industry. Understand the importance of being a responsible host to keep your customers, staff and community safe.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>4645</b> (Level 3 – Credits 2)	Year 11 and above
Paper-	O	<b>14420</b> (Level 3 – Credits 3)	
Based	8-week time frame		

# **Retail Ready**

#### Service IQ

Retail Ready gives students a chance to get valuable skills and knowledge in retail and can help make the move from school into a career. Even though it's fully online, the student will be supported by the ServicelQ's online learning resources and store management to gain important knowledge in line with industry standards including problem solving; product knowledge; cash handling and payment processing; legislation for sale of goods and services; dealing with theft and fraud; and workplace diversity.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	7123 (Level 2 – Credits 3)	Year 12 and above
		<b>28301</b> (Level 2 – Credits 5)	
		<b>28298</b> (Level 2 – Credits 3)	
		<b>11968</b> (Level 2 – Credits 4)	
		<b>24997</b> (Level 2 – Credits 5)	
		<b>377</b> (Level 2 – Credits 2)	

#### Retail Skills 101 Industry Training Solutions (ITS)

Retail employers are always seeking new staff who understand the importance of creating a respectable and enjoyable experience for the customer. Being safe, positive and efficient is mandatory for all staff to look after their customers and keep the business healthy, safe and thriving!

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>11971</b> (Level 2 – Credits 3)	Year 11 and above
Paper-	8-week time frame	<b>11941</b> (Level 2 – Credits 2)	Must complete practical
Based	8-week time trame	<b>11938</b> (Level 2 – Credits 5)	component within a workplace
			or volunteer work

# **Risk Assessment**

#### Vertical Horizons

Apply health and safety risk assessment to a job role in accordance with regulatory requirements and industry good practice.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	<b>30265</b> (Level 3 – Credits 8)	Year 11 and above

# Safe in Work

#### The GET Group

Learn how to deal with harassment, understand discrimination and master the art of being assertive.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	1299 (Level 2 – Credits 4)	Year 11 and above
Paper- Based		<b>542</b> (Level 2 – Credits 3) <b>525</b> (Level 2 – Credits 3)	Regular check-ins with The GET Group

# Savvy for Life

The GET Group

Discover the keys to living away from home with this savvy short course.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>24695</b> (Level 2 – Credits 2)	Year 11 and above
Paper-		<b>28093</b> (Level 2 – Credits 3)	
Based		<b>28095</b> (Level 2 – Credits 3)	Regular check-ins with The GET
		<b>1827</b> (Level 2 – Credits 2)	Group

# **Smart About Money**

#### The GET Group

Uncover the secrets of wise spending, and sharp decision making when earning those hard-earned dollars.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>28100</b> (Level 3 – Credits 4)	Year 11 and above
Paper-		<b>28098</b> (Level 3 – Credits 3)	Developments and increasing the Theorem
Based		<b>28099</b> (Level 3 – Credits 3)	Regular check-ins with The GET
		<b>7127</b> (Level 3 – Credits 2)	Group

## Success in Café Service

#### Industry Training Solutions (ITS)

An opportunity for students to get real hands-on experience – serving in a café and working with customers and get assessed on the skills that they will learn along the way.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>14441</b> (Level 3 – Credits 5)	Year 11 and above
Paper- Based	8-week time frame	<b>21853</b> (Level 3 – Credits 5)	Must complete practical component within a workplace or volunteer work

# Success in Retail

#### Industry Training Solutions (ITS)

Learning the skills required to be successful in retail are only a couple of things that this course offers. You will learn about the importance of product knowledge and effective communication skills. Also delves into the world of theft and fraud and the effect that can have on the workplace.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>28301</b> (Level 2 – Credits 5)	Year 11 and above
Paper-	O	<b>24997</b> (Level 2 – Credits 5)	
Based	8-week time frame		

# **Supporting & Leading**

#### The GET Group

Communicate effectively and plan an event for your community with a group.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>1304</b> (Level 3 – Credits 2)	Year 11 and above
Paper- Based		<b>11095</b> (Level 3 – Credits 3) <b>30906</b> (Level 3 – Credits 6)	Regular check-ins with The GET
			Group

# **Understand Customer Service**

#### Industry Training Solutions (ITS)

The service industry requires you to have a wide range of skills. This starter package will give the best start! This is a great mix of theory and practical assessments. Will suit anyone that wants to work in hospitality, retail or travel and tourism.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	14466 (Level 2 – Credits 2)	Year 11 and above
Paper- Based	8-week time frame	<b>14469</b> (Level 2 – Credits 2) <b>28145</b> (Level 2 – Credits 2) <b>11968</b> (Level 2 – Credits 4)	Must complete practical component within a workplace or volunteer work

# **University Courses**

Some universities offer online STAR courses for students ready for their first-year university level. Specific requirements apply, please contact your region's STAR advisor for more information. Only available to students who are residing in New Zealand. Alternatively, check out the <u>Uni Ready</u> course with the provider *Thrive for Life* which is available to Year 12 & 13 students.

# Uni Ready

#### Thrive for Life

Going to uni next year? This self-paced online uni-prep course helps with the what, where and how – including selecting the right uni, checking out halls, managing money, future planning, developing good study habits and self-care skills. Check out this <u>video</u> from Thrive for Life for more information.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online or	Self-paced	Not available	Year 12 and above
Paper-			
Based			

# **Wellbeing Basics**

#### The GET Group

Learn self-management skills with a focus on resilience strategies and developing a plan for your personal wellbeing/Hauora.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>33157</b> (Level 1 – Credits 3)	Year 11 and above
Paper-		<b>33241</b> (Leve 1 – Credits 4)	Describer also also in a with The OFT
Based		<b>33242</b> (Level 1 – Credits 4)	Regular check-ins with The GET
			Group

## Wellbeing for Life

#### The GET Group

Plot your career, master the art of wellness & tackle problems challenges.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF or	Self-paced	<b>4251</b> (Level 3 – Credits 3)	Year 11 and above
Paper-		<b>2990</b> (Level 3 – Credits 4)	Describe the state of the the OFT
Based		<b>9695</b> (Level 3 – Credits 4)	Regular check-ins with The GET
			Group

# Workplace Health and Safety Culture and Practices

#### Vertical Horizons

The purpose of this course is to provide essential information about workplace health and safety practices, reporting and documentation requirements, communication processes and workplace health and safety culture.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	<b>30266</b> (Level 3 – Credits 6)	Year 11 and above

# **Workplace Health and Safety Requirements**

#### Vertical Horizons

This course provides essential information about health and safety legislation, the rights and responsibilities of duty holders, and risk management requirements in the workplace.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	<b>497</b> (Level 1 – Credits 3)	Year 11 and above

# Tertiary Link

Tertiary Link courses are mostly theoretical but may include some practical work. They will give you an idea of what it's like to study at a tertiary level and may help you decide whether a certain career path is right for you. Students may choose what programmes to do but will only be able to gain up to **12-14 credits in total**.

# Agriculture & Horticulture

#### Southern Institute of Technology (SIT) / Telford

If you are interested in any Primary Industry, you can choose from the available Level 1, 2 & 3 unit standards.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF	Self-paced	See <u>Agriculture &amp;</u>	Year 11 and above
	Due 28 November	Horticulture flyer for available unit standards.	Contact <b>Ces Lowe</b> <u>Ces.Lowe@tekura.school.nz</u> to enrol

# Animal Care

#### Southern Institute of Technology (SIT)

If you love working with and caring for animals, or you have an interest in vet nursing, you can choose from the available Level 2 & 3 unit standards.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Online	Self-paced	See Animal Care flyer for	Year 11 and above
	Due 28 November	available unit standards.	Contact <b>Seth Smith</b> <u>seth.smith@tekura.school.nz</u> to enrol

## Automotive LifeSkills Training + Education

If you are interested in the Automotive Industry, you can choose from the package of unit standards.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Paper-	Self-paced	See <u>Automotive</u> flyer for	NZ Based Only
based		available unit standards	Year 11 and above
			Contact Ces Lowe
			Ces.Lowe@tekura.school.nz
			to enrol

# Aviation

#### Service IQ / International Aviation Academy New Zealand (IAANZ)

If you are interested in Aviation, you can enrol into Level 1 & 2 Entry Level unit standards with Service IQ. Te Kura may also order Level 3-unit standards through International Aviation Academy NZ on a case-by-case basis.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Paper-based	Self-paced	See Aviation flyer for	NZ Based Only
(Level 1 & 2)	Due 5 December	available unit standards.	Level 1: Year 10 and above
Online +	Self-paced	Level 3 units require an exam	Level 2: Year 11 and above
Face-to-Face Exam	16-week time frame	to be completed in order to gain the credits.	Level 3: Case-by-case basis
(Level 3)			Contact Lisa U-J
			Lisa.Usoalii-
			Jansen@tekura.school.nz
			to enrol

#### Early Childhood Whanau Awhina Plunket

These unit standards aim to provide opportunities and pathways for students to gain skills in early childhood learning and the care of infants, toddlers, and young children.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
Word	Self-paced	Please see <u>ECE</u> flyer for	Year 11 and above
Documents	Due 5 December	available unit standards.	Contact <b>Lisa U-J</b> Lisa.Usoalii- Jansen@tekura.school.nz to enrol

# Equine

#### Telford / New Zealand Equine Education Trust (NZEET)

If you own or work with horses or are considering a career within the Equine Industry, you can choose from the available Level 1, 2 & 3 unit standards.

Delivery	Duration	Unit Standard(s)	Enrolment Criteria
PDF	Self-paced	Please see Equine flyer for	Year 11 and above
	Due 28 November	available unit standards.	Contact <b>Ces Lowe</b> <u>Ces.Lowe@tekura.school.nz</u> to enrol

# Health & Wellbeing

SIT

The aim of this programme is to provide ākonga with the skills and knowledge required for employment or further training in the health sector. An ideal starting point for ākonga wishing to study Nursing, Midwifery and other health and wellness professions.

Delivery	Duration	Unit Standard	Enrolment Criteria
Online	Self-paced	Please see <u>Health &amp; Wellbeing</u>	Year 11 and above
	Due 28 November	flyer for available unit standards.	Contact <b>Seth Smith</b> seth.smith@tekura.school.nz to enrol

# Tourism

#### International College Tourism (ITC)

This programme is suitable for those who are interested in helping people plan their holidays or want to work for a travel agency. Choose from the available Level 2 & 3 unit standards.

Delivery	Duration	Unit Standard	Enrolment Criteria
Online	Self-paced	Please see <u>Tourism</u> flyer for	Year 11 and above
	Due December	available unit standards.	Contact <b>Seth Smith</b> <u>seth.smith@tekura.school.nz</u> to enrol

# Sport and Exercise

SIT

Gain a foundation of knowledge to work in the recreation and sport community. Learn how to progress into more advanced studies in sport and exercise. There are Level 2, 3 & 4 unit standards available.

Delivery	Duration	Unit Standard	Enrolment Criteria
Online	Self-paced	Please see <u>Sport and Exercise</u> flyer for available unit standards.	Year 11 and above
	Due 28 November		Contact <b>Seth Smith</b> <u>seth.smith@tekura.school.nz</u> to enrol