

Application for

# Laptop and Connectivity assistance

If you prefer to complete an online application, please go to [www.tekura.school.nz](http://www.tekura.school.nz)

Please complete all sections. An incomplete application will result in a delay in processing.

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## Criteria

You can apply for this assistance if you are either:

- the Supervisor/Guardian of an ākonga who is enrolled/enrolling at Te Kura, or
- a Young Adult ākonga.

Te Kura offers **device and/or internet assistance** (\$30 per month towards internet costs) based on the following criteria:

- Ākonga must be enrolled in one of the following full-time learning programmes:
  - Early Childhood
  - Year 0 to Year 10
  - Year 11 to Year 13 (ākonga must be enrolled in three or more courses to qualify).
- Ākonga and supervisor are resident in New Zealand
- Ākonga and supervisor do not have access to a device and they do not have the ability to provide one
- Applicant is a beneficiary or Community Services cardholder (card number and any expiry dates required).

Te Kura offers additional **rural top up subsidy** (\$30 per month) to those who meet the following criteria:

- Ākonga is enrolled under Geographical Isolation or Itinerancy Gateways
- Young Adult ākonga living in a rural area (please contact Student and Whānau Support Team on 0800 65 99 88 option 1 or the [hub@tekura.school.nz](mailto:hub@tekura.school.nz) to process this application)
- Internet assistance and/or rural subsidies are only available from the date the application is approved, they are not backdated to enrolment date.

**Note:** At any time a Young Adult ākonga is no longer enrolled in three or more courses they must return the device (or have it recalled) and any subsidy payment(s) will cease.

## Submitting application

Once your application is complete, please save and email to [enrolment@tekura.school.nz](mailto:enrolment@tekura.school.nz)

or post to: **Student and Whānau Support**  
**Te Aho o Te Kura Pounamu**  
**Private Bag 39992**  
**Wellington Mail Centre**  
**Lower Hut 5045**

For further information please:

Phone **0800 65 99 88 option 1**  
Email **[enrolment@tekura.school.nz](mailto:enrolment@tekura.school.nz)**

## Laptop and Connectivity assistance

Applicant first name

Applicant last name

Relationship to ākonga

### Physical address

Address line 1

Address line 2

Address line 3

Address line 4

Post Code

Country

Contact phone

Email

**Eligibility details** – You are required to enter either your Work and Income Client number **or** your Community Services Card number.

Work & Income Client No.

Community Services Card

Expiry date

Ākonga requires

- ☐ Laptop
- ☐ Internet subsidy
- ☐ Rural top-up

## Laptop and Connectivity assistance – additional ākonga

### Ākonga 1

First name

Last name

Date of birth

Te Kura ākonga ID

### Ākonga 1 requires

- ☐ Laptop
- ☐ Internet subsidy
- ☐ Rural top-up

### Ākonga 2

First name

Last name

Date of birth

Te Kura ākonga ID

### Ākonga 2 requires

- ☐ Laptop
- ☐ Internet subsidy
- ☐ Rural top-up

### Ākonga 3

First name

Last name

Date of birth

Te Kura ākonga ID

### Ākonga 3 requires

- ☐ Laptop
- ☐ Internet subsidy
- ☐ Rural top-up

## Bank details

Once the application is accepted the applicant will be emailed with a secure link to provide their bank details in order to receive any eligible subsidies (Internet Assistance and/or Rural Top Up Subsidy). Please note that any payment cannot be made until this email is actioned.

## Device delivery

Our supplier will contact you ahead of dispatch to confirm delivery details and expected delivery date. The device(s) will be delivered by courier and **a signature will be required to accept the delivery.** This address cannot be to a PO Box. By law, only a person aged 18 years or older can sign for the delivery. Please ensure a qualified person is at home at the time of the delivery or the device will not be delivered.

The delivery address is different from the applicant's address. ☐ Yes ☐ No

### Delivery address

Address line 1

Address line 2

Address line 3

Address line 4

Post Code

Country

## Terms and Conditions

I understand that:

- all the information provided is correct to the best of our knowledge and understand that internet assistance may be stopped immediately if any of the information provided is found to be incorrect.
- for the purposes of assessing this application Te Kura may seek confirmation from other government agencies of details we have supplied.
- the ākonga named above does not have access to a device and/or internet connection and we have no other means of providing a device and/or internet connectivity.
- the applicant is primarily responsible for paying for the internet connection for the named ākonga and will receive any subsidy.
- we accept responsibility for ensuring that the ākonga accesses only appropriate content on the internet and is aware of Te Kura's digital citizenship policy.
- the ākonga named above must be completing schoolwork at least once every two weeks via the online learning platform, 'My Te Kura', or we will be required to return the laptop and the connectivity subsidy will cease.
- if a device is issued that it will be well looked after to prevent damage, loss, or theft. Te Kura will not replace mistreated devices.
- device issues will be reported to Te Kura in the first instance. Contact [hub@tekura.school.nz](mailto:hub@tekura.school.nz) or phone 0800 65 99 88, Option 2.
- I agree to report any loss of the device as a result of burglary to the Police within 7 days and provide Te Kura with a copy of the police report. Te Kura will not replace lost or stolen devices without a copy of the police report.
- I agree to report any damage or loss for any reason to Te Kura within 24 hours and to provide full details of the circumstances. All damaged devices must be returned to Te Kura to enable the re-issue of another device.
- I agree to notify Te Kura immediately if the ākonga is no longer enrolled full-time, is ineligible to remain enrolled with Te Kura, or has had their full-time enrolment withdrawn for any reason. I acknowledge that the device shall be returned and any connectivity subsidy will stop at such time.
- I understand that the device may be installed with location tracking and remote support software for the purpose of loss prevention and providing remote support. Any personal information collected by Te Kura and/or its suppliers for this purpose will be managed in accordance with The Privacy Act 2020.

### Privacy

In accordance with the Privacy Act 2020, Te Kura promotes and protects personal information collected from individuals. Te Kura will not disclose personal information without the person's consent unless Te Kura is required to do so under any legislation which overrides the Privacy Act.

The Privacy Act gives individuals the right to access and request corrections to personal information held by Te Kura.

Te Kura may confirm details supplied in this application with other government agencies, for example, the Ministry of Social Development, for the purposes of assessing this application. Te Kura may share the details supplied in this application with its suppliers for the purpose of actioning the application.

## Confirmation

The information I have given on this form is accurate and I have read, understood and will adhere to the Terms and Conditions.

- ☐ Ākonga
- ☐ Guardian/Supervisor

Name

Date