

Quick enrolment reference sheet for Dual Schools

For full details about enrolment categories see the Ministry of Education Gazette information on our website: www.tekura.school.nz

Year Level	Ministry of Education Enrolment Criteria	Number of Govt Funded Subjects	Te Kura Enrolment System (TES) Reason
All Years Curriculum capability	Emergency Staff Vacancy No suitable applicants are available. Minimum of four weeks and a maximum of one term. Approvals can be reviewed each term.	Subject related	Emergency Staff Vacancy
Years 1–8 Curriculum adaptation	Special Education Needs Individual Education Plan (IEP) needed. Programme to be developed with Te Kura to overcome barriers and plan for inclusion of the student in the school.	Up to 75% of the learning programme	Special Education -Remedial
	Gifted & Talented Current Individual Education Plan (IEP), which is less than six months old. Student must be working in the top 5% for their age range in the subject requested and testing results must be provided.	2	Gifted
Years 7–8 Curriculum capability	Technology Geographically isolated schools with no Year 7–8 technology tuition. Requires Ministry of Education approval.	1	Technology
	Te Reo Requires Ministry of Education Manager approval for all levels of te reo Māori.	1	Te Reo

Years 9–15, please see overleaf

Regional Health School	Curriculum capability Health School students can may enrol for all or part of their learning. Individual Education Plan (IEP) required.	No limit	Regional Health School
Special Schools and Govt Institutions	Curriculum capability Student's learning needs are beyond what could reasonably be expected of the school or institution. Individual Education Plan (IEP) required.	2	Special Schools and Govt Inst
Activity Centre	Subject not available Students are attending an Activity Centre.	4	Activity Centre
Alternative Education	Subject not available Students are attending an Alternative Education Centre	4	Alternative Education
Young Parent	Subject not available Students are attending a Teen Parent Unit.	4	Young Parent

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Years 9–15 Curriculum adaptation	Remedial teaching Students who have specific learning difficulties and are two or more years below their chronological age in the curriculum area being applied for. Evidence is required to show that Te Kura tuition is essential. Applications are considered on an individual basis.	2	Special Education -Remedial
	Reintegration Assistance for students to stay or reintegrate into school.	2	Risk of Exclusion/ Expulsion or Psychological/ Psycho-social
	Gifted & talented Requires results to show student in top 5% of their age group for that subject and an IEP.	2	Gifted
	Subject not available Secondary schools with fewer than 600 students. Subjects not offered or that are not available in that school's language of tuition (e.g. English or te reo Māori).	4	Subject Not Available
	Approved cultural exchange Student requires subjects on return to their country.	2	Exchange Student
	Transferring student Year 9–13 student has transferred from another school. The dual enrolment provides subjects started during the same year at their previous face-to-face school until the end of school year.	2	Transferring Student
	Cultural affinity Student has demonstrated a family or cultural affinity with a particular ethnic group requiring tuition in that language.	1	Language for Ethnic
Years 12–13 Curriculum capability	Small senior classes – NCEA level 2 & 3 courses only A school has only a small number of students studying a subject at Year 12 or 13 levels. Maximum total of six students for this category per level per subject for each school.	2	Small Senior Classes