



2020 NCEA assessment information sheet

Internal assessment deadlines

Your internal work for NCEA assessment should be uploaded to My Te Kura as soon as possible before **11 November 2020**. This will ensure this year's NCEA results are available when NZQA officially updates your Record of Achievement in mid-January 2021.

- **If you are continuing** with Te Kura next year, you can continue to send in work for internal assessment up until the end of January 2021 to count towards your 2020 school year. Any results will be available in your Record of Achievement by the end of February 2021.
- **If you are not continuing** with Te Kura next year, the last day to upload work in My Te Kura for marking and feedback is 4 December 2020. Any results will be available in your Record of Achievement by the end of February 2021.

Portfolio submission deadlines

If you are enrolled in the following subjects and register for the external assessment, below are the dates your portfolio of work is due to Te Kura.

	Level 1	Level 2	Level 3	Scholarship
Design and Visual Communication	26 Oct	26 Oct	26 Oct	26 Oct
Digital Technologies	n/a	n/a	5 Nov	n/a
Technology	12 Oct	12 Oct	12 Oct	12 Oct
Visual Arts	19 Oct	27 Oct	5 Nov	5 Nov
Scholarship Music	n/a	n/a	n/a	28 Oct
Scholarship Physical Education	n/a	n/a	n/a	28 Oct

Special Assessment Conditions (SAC)

Students with specific physical, medical, sensory, or learning disabilities may be approved for special assessment conditions (SAC) for internal and external NCEA assessments. If you think you might need SAC, please check out our website - www.tekura.school.nz/learn-with-us/assistance-for-students/special-assessment-conditions/.

Accessing your results

You can check your NCEA results and personal information on the NZQA website. To register, you'll need to go to the NZQA student login page. If you have already registered (in a previous year) you will not have to register again.

You'll need your National Student Number (NSN) but if you don't know it, please contact your learning advisor. If you don't have a learning advisor, contact your subject teacher.

Please follow these steps:

1. Go to www.nzqa.govt.nz/login
2. Click login under Students & Learners

2020 internal results

From April, your internal results are reported weekly to NZQA. Please regularly check your NZQA student login page during the year to ensure all your internal results have been correctly reported.

2020 external entries

Instructions how to register online for externally assessed standards will be sent to you when our NCEA Registration facility opens in June.

If you register for externally assessed standards this year, these entries will show on your NZQA student login page after your NCEA registration has been finalised and confirmed by email.

Appeals

If you don't agree with the grade for an internal assessment you should, in the first instance, request your subject teacher review the marking of the assessment.

If you are still not satisfied with the explanation given by your teacher, you have one month (from the time you received the marked work back from your teacher) to make a formal appeal. A Student Assessment Appeal form must be completed and emailed to the Assessment & Qualifications Lead, Principal's Nominee at Te Kura.

An appeal form is available in 'My Te Kura'

1. In My Te Kura, go to the home page of your course
2. Click 'Need to Know'
3. Click 'Assessment Information' (right hand side of page)
4. Select 'Appeals' this needs updating.

Help

If you are having any issues, please contact your learning advisor or subject teacher for help and advice.

Freephone 0800 65 99 88

Email firstname.surname@tekura.school.nz