

2021 NCEA assessment information sheet



Internal assessment deadlines

Your internal work for NCEA assessment should be uploaded to My Te Kura as soon as possible before **12 November 2021**. This will ensure this year's NCEA results are available when NZQA officially updates your Record of Achievement in mid-January 2022.

- **If you are continuing** with Te Kura next year
You can continue to send in work for internal assessment up until the end of January 2022 to count towards your 2021 school year. Results will be available in your Record of Achievement by the end of February 2022.
- **If you are not continuing** with Te Kura next year
The last day to upload work in My Te Kura for marking and feedback is **3 December 2021**. Results will be available in your Record of Achievement by the end of February 2022.

Portfolio submission deadlines

If you are enrolled in the following subjects and register for the external assessment, below are the dates your portfolio of work is due to Te Kura.

	Level 1	Level 2	Level 3	Scholarship
Design and Visual Communication	Nov 1	Nov 1	Nov 1	Nov 1
Technology	Oct 20	Oct 20	Oct 20	Oct 20
Visual Arts	Oct 26	Nov 1	Nov 8	Nov 8
Scholarship Music	n/a	n/a	n/a	Nov 3
Scholarship Physical Education	n/a	n/a	n/a	Nov 3

Special Assessment Conditions (SAC)

Students with specific physical, medical, sensory, or learning disabilities may be approved for special assessment conditions (SAC) for internal and external NCEA assessments.

If you think you might need SAC, please check out our website - www.tekura.school.nz/learn-with-us/assistance-for-students/special-assessment-conditions/.

2021 internal results

From April, your internal results will be reported to NZQA weekly. Please regularly check your NZQA Student & Learners login during the year to ensure all your internal results have been correctly reported. How to login is detailed on the next page.

2021 external entries

Instructions on how to register for externally assessed standards will be emailed to you when our NCEA Registration facility opens in June.

If you register for externally assessed standards this year, these entries will show on your NZQA Student & Learners login page after your NCEA registration has been finalised and confirmed by email.

NZQA student login

Go to www.nzqa.govt.nz/login to check your NCEA internal results, external entries, and personal information on the NZQA website.

- **If you have never logged in before**, click 'Create an Account'.
- **If you have logged in before**, click 'Students & Learners Login'.

You'll need your National Student Number (NSN) but if you don't know it, please contact your learning advisor. If you don't have a learning advisor, contact your subject teacher.

Appeals

If you don't agree with the grade for an internal assessment you should, in the first instance, request your subject teacher review the marking of the assessment.

If you are still not satisfied with the explanation given by your teacher, you have one month (from the time you received the marked work back from your teacher) to make a formal appeal. A Student Assessment Appeal form must be completed and emailed to the Assessment & Qualifications Lead, Principal's Nominee at Te Kura.

An appeal form is available in 'My Te Kura'

1. In My Te Kura, go to the home page of your course
2. Click 'Need to Know'
3. Click 'Assessment Information' (right hand side of page)
4. Select 'Appeals'

Help

If you are having any issues, please contact your learning advisor or subject teacher for help and advice.

Freephone 0800 65 99 88

Email firstname.surname@tekura.school.nz